

To view and print electronic earnings statements, employees should follow these steps:

1. Go to [Earning Statements](#).
2. Click the link **Access Earnings Statement**.
3. Log in using your **NetID logon** and **password** or **Enterprise ID logon** and **password**.
4. Enter your **Personal Identification Number (PIN)** or create one.
5. Click the **Continue** button. Your current earnings statement will be displayed.
6. Click the **Print** link toward the top of the page.