

University of Illinois at Chicago

Payroll Calculation Schedule for Calendar Year 2002

<u>PHD PAY PERIOD</u>				<u>PAY PERIOD</u>	<u>PAY PERIOD BEGIN AND END DATES</u>							<u>RA/COS DUE in HR</u>	<u>CALC DATE</u>	<u>PAY DATE</u>
2	2001	12	M1	M9	12	01	01	thru	12	31	01	12/11/2001	12/18/2001	01/02/2002
2	2001	12	B2	M2	12	09	01	thru	12	22	01	12/11/2001	12/24/2001	01/02/2002
2	2002	01	B1	N1	12	23	01	thru	01	05	02	12/26/2001	01/08/2002	01/16/2002
2	2002	01	M1	N9	01	01	02	thru	01	31	02	01/08/2002	01/15/2002	02/01/2002
2	2001	12	S1	**M8	12	01	02	thru	12	31	01		01/17/2002	12/31/2001
2	2002	01	B2	N2	01	06	02	thru	01	19	02	01/08/2002	01/23/2002	01/30/2002
2	2002	02	B1	P1	01	20	02	thru	02	02	02	01/22/2002	02/05/2002	02/13/2002
2	2002	02	B2	P2	02	03	02	thru	02	16	02	02/05/2002	02/19/2002	02/27/2002
2	2002	02	M1	P9	02	01	02	thru	02	28	02	02/14/2002	02/21/2002	03/01/2002
2	2002	02	S1	**P8	02	27	02	thru	02	28	02		02/28/2002	02/28/2002
2	2002	03	B1	Q1	02	17	02	thru	03	02	02	02/19/2002	03/05/2002	03/13/2002
2	2002	03	B2	Q2	03	03	02	thru	03	16	02	03/05/2002	03/19/2002	03/27/2002
2	2002	03	M1	Q9	03	01	02	thru	03	31	02	03/14/2002	03/21/2002	04/01/2002
2	2002	03	S1	**Q8	03	27	02	thru	03	28	02		03/28/2002	03/28/2002
2	2002	03	B3	*Q3	03	17	02	thru	03	30	02	03/19/2002	04/02/2002	04/10/2002
2	2002	04	B1	R1	03	31	02	thru	04	13	02	04/02/2002	04/16/2002	04/24/2002
2	2002	04	S1	**R8	04	17	02	thru	04	18	02		04/18/2002	04/18/2002
2	2002	04	M1	R9	04	01	02	thru	04	30	02	04/16/2002	04/23/2002	05/01/2002
2	2002	04	B2	R2	04	14	02	thru	04	27	02	04/16/2002	04/30/2002	05/08/2002
2	2002	05	B1	S1	04	28	02	thru	05	11	02	04/30/2002	05/14/2002	05/22/2002
2	2002	05	M1	S9	05	01	02	thru	05	31	02	05/10/2002	05/21/2002	05/31/2002

2	2002	05	B2	S2	05	12	02	thru	05	25	02	05/14/2002	05/29/2002	06/05/2002
2	2002	06	B1	T1	05	26	02	thru	06	08	02	05/29/2002	06/11/2002	06/19/2002
2	2002	06	M1	T9	06	01	02	thru	06	30	02	06/10/2002	06/20/2002	07/01/2002
2	2002	06	B2	T2	06	09	02	thru	06	22	02	06/11/2002	06/25/2002	07/03/2002
2	2002	06	S1	**T8	06	26	02	thru	06	27	02		06/27/2002	06/27/2002
2	2002	07	B1	U1	06	23	02	thru	07	06	02	06/25/2002	07/09/2002	07/17/2002
2	2002	07	M1	U9	07	01	02	thru	07	31	02	07/08/2002	07/18/2002	08/01/2002
2	2002	07	B2	U2	07	07	02	thru	07	20	02	07/09/2002	07/23/2002	07/31/2002
2	2002	08	B1	V1	07	21	02	thru	08	03	02	07/23/2002	08/06/2002	08/14/2002
2	2002	08	B2	V2	08	04	02	thru	08	17	02	08/06/2002	08/20/2002	08/28/2002
2	2002	08	M1	V9	08	01	02	thru	08	31	02	08/08/2002	08/22/2002	08/30/2002
2	2002	08	B3	*V3	08	18	02	thru	08	31	02	08/20/2002	09/04/2002	09/11/2002
2	2002	09	B1	W1	09	01	02	thru	09	14	02	09/04/2002	09/17/2002	09/25/2002
2	2002	09	S1	**W8	09	18	02	thru	09	19	02		09/19/2002	09/19/2002
2	2002	09	M1	W9	09	01	02	thru	09	30	02	09/10/2002	09/24/2002	10/01/2002
2	2002	09	B2	W2	09	15	02	thru	09	28	02	09/17/2002	10/01/2002	10/09/2002
2	2002	10	B1	X1	09	29	02	thru	10	12	02	10/01/2002	10/15/2002	10/23/2002
2	2002	10	M1	X9	10	01	02	thru	10	31	02	10/15/2002	10/24/2002	11/01/2002
2	2002	10	B2	X2	10	13	02	thru	10	26	02	10/15/2002	10/29/2002	11/06/2002
2	2002	11	B1	Y1	10	27	02	thru	11	09	02	10/29/2002	11/12/2002	11/20/2002
2	2002	11	M1	Y9	11	01	02	thru	11	30	02	11/12/2002	11/19/2002	11/27/2002
2	2002	11	S1	**Y8	11	20	02	thru	11	21	02		11/21/2002	11/21/2002
2	2002	11	B2	Y2	11	10	02	thru	11	23	02	11/12/2002	11/26/2002	12/04/2002
2	2002	12	B1	Z1	11	24	02	thru	12	07	02	11/26/2002	12/10/2002	12/18/2002
2	2002	12	M1	Z9	12	01	02	thru	12	31	02	12/10/2002	12/17/2002	01/02/2003
2	2002	12	B2	Z2	12	08	02	thru	12	21	02	12/10/2002	12/23/2002	01/02/2003
2	2003	01	B1	A1	12	22	02	thru	01	04	03	12/23/2002	01/07/2003	01/15/2003

PHD Pay Period:

This numbering system started in 1998. This is the pay period that will appear on your Accounting reports such as Payroll Account Distribution Voucher and the AMO90 and 91.

PAY PERIOD:

This is the alpha numeric code that the Payroll system uses to identify all pay period. The alpha character will change with the month for the beginning and ending dates. A 1, 2 or 3 identifies a bi-weekly pay period with the 3rd pay period of any given month a no voluntary deduction payroll. A 9 identifies the monthly pay periods.

PAY PERIOD BEGIN AND END DATES:

These are the dates the pay period covers.

RA/COS DUE IN HR:

This is the date that Human Resources requires completed paperwork in their office to ensure that the appointment changes are made prior to the payroll calculation of that pay period.

CALC DATE:

This is the date that Payroll Services will process the payroll calculation for the given pay period.

PAY DATE:

This is the day that payroll will distribute pay checks and earnings statements. Payroll Services will not release checks early for vacations or time off. Payroll Services recommends employees sign up for direct deposit so that if they are not at work on pay day they still have access to their pay on that day. For information on banks that have reduced or no fees for employees with direct deposit, please contact the Paymaster's Office at 312-996-1915.