

10.1 Release Upgrades – User Information

General availability – Sunday, March 28th, 2009

1. General and Spend Director

- a. **Split by Amount of Price at the Header Level** – requisitions can now be split between different custom fields at the header level using amount of price.

The screenshot shows the 'Accounting Codes' form with two rows of data. The first row has the following values: Chart: 1, Index Code: N/A, Fund: 200250-1, Organization: 344000-1, Account: 127010-1, Program: 344001-1. The second row has the same values. The 'Split by' dropdown menu is open, showing options: '% of Price' (selected), '% of Qty', and 'Amount of Price'. The 'Amount of Price' option is circled in red. The 'Split Total' is 0% and the 'recalculate / validate values' button is visible.

- b. **Email Reminders for Pending Approvals** – an email will be sent to any user with a pending approval that is older than the specified interval, reminding them to approve the document if possible.

The screenshot shows an email from OBFSIBuyProductionSupport@uillinois.edu to lquick@uiuc.edu. The subject is '***ATTENTION REQUIRED*** You have requisition(s) pending for approval'. The body of the email reads: 'Re: Reminder for requisition(s) pending approval in workflow step Folder: 2-577 between 10000 and 49999.99'. 'Dear Lauri Quick,' 'The following requisition(s) are in a shared folder pending for approval:-' 'Requisition # 372040 entry submitted since 3/10/2010' '****' 'Please "Approve or Reject" as soon as possible.' 'You can approve or reject requisition(s) on line by clicking the URL below' 'https://usertest.sciquest.com/apps/Router/ReqApprovalFolders?ParamSelectedTab=Nav_Current&AuthUser=443806&tmstmp=1268305207278' 'Thank you,' 'University of Illinois'


- c. **Additional Product Search Filters** - users can now filter product search results by the Green, Recycled, and Energy Star Product Flags. User can also filter results by Result Type.

Refine and Filter Search ?


Add Keywords

Go

By Product Flag


Recycled (18) 

By Supplier

Agilent Technologies Incorporated (13) 


Denville Scientific Inc (33) 


Interline Brands Incorporated (41) 


Invitrogen Corp. (7) 

Labsource Inc (1)  more...

By Supplier Class

Contract Vendor (617) 

Internal Store (122) 

General Minority (24) 

By Category

Abrasive papers (4)

Absorbent Materials (4)

Acid free tissue papers (4)

Album papers or tissues (4)

Art or craft paper (4) more...

By Packaging UOM

BX (14)

CS (44)

2/CS (2)

10/CS (1)

100/CS (4) more...

By Result Type

Products (1536)

- d. **General Email Notification Enhancements** – the email notification now contains information for cart name, cart number, who prepared a cart, and who approved/rejected a document. This information will appear on the RE: line. Any notes added to the document will appear at the bottom of the email.

-----Original Message-----

From: OBFSiBuyProductionSupport@uillinois.edu [mailto:OBFSiBuyProductionSupport@uillinois.edu]
Sent: Wednesday, March 17, 2010 3:26 PM
To: roemer@uilluc.edu
Subject: All Line Items have been Rejected for Requisition#: 372040

Re: LINE ITEM(S) REJECTED FOR REQUISITION#: 372040 Cart Name: 2010-03-10 roemer 02 Prepared by: Barb Roemer Rejected by: Lauri Quick

Dear Barb Roemer,

All line items in the requisition listed above have been rejected. You can review the details of this requisition online by using "My Requisitions", or by selecting the URL below.

https://usertest.sciquest.com/apps/Router/ReqSummary?ReqId=372040&AuthUser=434531&NavLevel1=Nav_OrdersHistory&NavLevel2=Nav_OrderHistoryMyRequisitions&tmstmp=1268857562704

If you have any questions with regard to this requisition, please contact the approver who rejected the requisition or your SelectSite Support Team.

Support Team Contact Information:

Thank you,
University of Illinois

The following notes were attached to this requisition during the workflow process:
Testing new email enhancement
Placed on hold to see if email reminder is still sent