

**UNIVERSITY OF ILLINOIS AT CHICAGO  
OFFICE OF BUSINESS & FINANCIAL SERVICES  
FY08-FY10 FACILITIES & ADMINISTRATIVE (F&A) RATES  
FY08-FY10 PROJECTED FRINGE BENEFIT RATES  
FY08 GRADUATE TUITION REMISSION RATE**

Departmental personnel are frequently required to prepare budgets for University activities including sponsored projects (i.e., grants and contracts). The budget generally includes salaries and wages of personnel, commodities, contractual services, travel, equipment, etc. Certain non-state funds/accounts are required to budget for the payment of the cost of employee fringe benefits. Also, grant and contract projects are required to budget for University F&A (indirect) costs. This document presents the University of Illinois at Chicago's (UIC) finalized F&A rates for FY08-FY10, the FY08 tuition remission rate, and the projected fringe benefit rates for FY08-FY10. FY08 fringe benefit rates are pending. We will announce the provisional rates in the upcoming weeks as they become available.

**A. FACILITIES AND ADMINISTRATIVE (F&A) RATES**

FY08-FY10 F&A rates have been finalized and approved by our cognizant Federal Agency, the Office of Naval Research (ONR). These rates, listed on page 2, include separate categories for Instruction, Organized Research, and Other Sponsored Activities and for on-campus and off-campus projects.

• **F&A Rates for Instruction, Organized Research and Other Sponsored Activities**

○ **Definitions:**

▪ **Instruction**

Includes all teaching (direct and indirect), course and curriculum development, and academic advising and development. Instruction also includes departmental research, defined as all research and scholarly development which: (1) is supported by University funds, (2) is not separately budgeted, (3) is not performed for a specific sponsored research agreement, and (4) is undertaken in general support of the instructional function of the institution.

▪ **Organized Research**

Includes all research and development activities that are: (1) separately budgeted and accounted for by the University, and (2) performed for specific research projects. Sponsored research means all research and development activities that are sponsored by federal and non-federal agencies and organizations. This term includes activities involving the training of individuals in research techniques (commonly called research training) where activities use the same facilities as other research and development activities and where such activities are not included in the instruction function.

▪ **Other Sponsored Activities**

Includes sponsored program activities other than instruction or organized research. This definition includes grants and contracts in support of public service, administration, student services, and the library. Not included in the definitions are fellowships, work study and gifts in support of the same.

○ **Base for Rate Assessment**

Direct costs are those costs that can be identified specifically with a particular sponsored project, relatively easily with a high degree of accuracy. The base on which F&A will be assessed is Modified Total Direct Costs (MTDC) which includes such expenditures as salaries and wages, fringe benefits, materials and supplies, travel, services and the first \$25,000 of subcontract expenditures. The MTDC excludes equipment costing \$5,000 or more; subcontract expenditures

in excess of \$25,000; graduate assistant tuition remission; fellowships; scholarships; traineeships; patient care charges; and rental/lease of capital items. UIC has elected, at this time, not to assess F&A costs on equipment items with an acquisition cost of \$500 or more, for awards based on proposals submitted for external funding. This use of a lower threshold is only for purposes of F&A cost assessment.

- **Continuing Projects**

Under federal guidelines, rates and bases should continue for the life of the project until a competing renewal is submitted. Therefore, the University will honor the rates in place for continuing projects. Proposals for non-competing continuations, incremental funding and budget amendments for previously awarded federal projects should use the rates specified in the original award document.

- **Use of On-/Off-Campus Rate**

The on-campus rate should be used for proposals where all work is done using University facilities. The On-Campus rate is to be assessed except when a portion of the sponsored agreement is performed at an off-campus site. The criteria for utilization of the off-campus rate consists of all of the following: (a) performance at the off-campus site must be on a continuous basis; intermittent performance is not sufficient; (b) the University personnel working or engaged on the project must be physically located at an off-campus site; and (c) the off-campus performance must be of sufficient duration; normally a full semester, summer term or period of performance of the sponsored agreement. The off-campus rate will be used for the off-campus portion of the work on a sponsored agreement.

Off-campus costs may include costs incurred at the off-campus site for salaries, related benefits, supplies, utility costs, rent, local travel and other similar costs, which are treated as direct. Travel to and from an off-campus site is considered an off-campus cost.

- **F&A Rates for Clinical Drug Trials**

- **Definition:**

These include studies performed for private sponsors which involve human subjects in drug protocols.

- **Base for Rate Assessment**

The base for rate assessment is total direct costs. Total direct costs include all costs charged to a sponsored program account, excluding indirect costs, costs of education allowance and administrative allowances.

**THE UNIVERSITY OF ILLINOIS AT CHICAGO  
FY08-FY10 FACILITIES AND ADMINISTRATIVE (F&A) RATES**

FACILITIES AND ADMINISTRATIVE (F&A) RATES	ON-CAMPUS	OFF-CAMPUS
Instruction	<b>40.4%</b>	<b>26.0%</b>
Organized Research	<b>57.0%</b>	<b>26.0%</b>
Other Sponsored Activities	<b>37.1%</b>	<b>26.0%</b>
Base is Modified Total Direct Costs (MTDC) which excludes equipment costing \$500 or more, subcontract expenditures in excess of \$25,000, graduate assistant tuition remission fellowships, scholarships, traineeships, patient care charges and rental/lease of capital items		
<b>CLINICAL DRUG TRIALS F&amp;A RATE</b>	<b>25.0%</b>	<b>25.0%</b>
This rate was established during FY1994 for non-federally funded clinical drug studies and is applied to Total Direct Costs (TDC)		

**B. GRADUATE ASSISTANT TUITION REMISSION RATE**

The Fiscal Year 2008 rate for Tuition Remission is 37%. Salaries of graduate assistants with tuition and fee waivers are the base for the assessment of the tuition remission rate.

**C. FRINGE BENEFITS RATES FOR FY08**

Fringe benefit rates are updated annually and approved by the Federal government near the beginning of each fiscal year. We will announce the provisional fringe benefit rates in the upcoming weeks as they become available. Unlike facilities and administrative cost rates, changes in fringe benefit rates are assessed immediately when they become effective, even if the budgeted rates are different. Until provisional rates are announced, please refer to "PROJECTED FRINGE BENEFITS RATES FY08-FY10."

**D. PROJECTED FRINGE BENEFITS RATES FY08-FY10**

We are publishing projected fringe benefit rates for faculty to use in their grant proposals. While the projected rates may not precisely equal the actual rates in a given year, it will certainly result in far less reallocation than if the proposal reflected a constant fringe benefit rate for the entire grant period. The projected FY08-FY10 fringe benefit rates for academic and non-academic employees are as follows:

**THE UNIVERSITY OF ILLINOIS AT CHICAGO  
PROJECTED FRINGE BENEFITS RATES FY08-FY10**

<b>Appointment</b>	<b>Fiscal Year 2008</b>	<b>Fiscal Year 2009</b>	<b>Fiscal Year 2010</b>
If the appointment is academic or non-academic and continuous at 50% or more	33.57%	35.90%	37.40%
If the appointment is academic or non-academic and non-continuous at 50% or more	27.48%	29.81%	31.31%
If the appointment is academic or non-academic and continuous at less than 50%	13.77%	13.77%	13.77%
If the appointment is academic or non-academic and non-continuous at less than 50%	7.68%	7.68%	7.68%

If the student has an appointment type of G, H or S and is registered for six hours or more for fall & spring terms, three hours for the summer term	0.03%	0.03%	0.03%
If the student has an appointment type G, H or S and is registered for less than six hours for fall & spring terms, less than three hours for the summer term	7.68%	7.68%	7.68%

## **E. CONTACTS**

Please direct any questions or concerns to:

<b>Contact</b>	<b>Person</b>	<b>Telephone</b>	<b>E-mail</b>
Grants and Contracts	Vanessa Peoples Director of Grants and Contracts	996-5958	vpeoples@uic.edu
F&A and Fringe Benefit Rates	Sara P. Siegel Director of Administrative Planning & Support	413-9611	siegel1@uic.edu
Accounting Issues	Rich Rebot Assistant Director-Accounting	996-5960	rrebot@uillinois.edu
General Budgets	Russ Biskup Director of Budget & Financial Analysis	996-4951	rjbiskup@uillinois.edu
Faculty/Staff Insurance and Retirement Benefits	Benefits Center	996-6470	benefits-uic@uillinois.edu