TEM System Workflow

The TEM system processes each Expense Report (ER) and Travel Plan (TP) in a specific order based on the type of document and the business process that has been pre-defined by the University of Illinois.

### Travel and Miscellaneous Reimbursements
- **Submitter**
- **Manager Approver**
- **Charge Code Reviewer (C-FOPAL)**
- **University Payables (Pre-Pay Audit)**
- **Banner**
- **Payment**

### Non-Purchase Order Payments to Vendors
- **Submitter**
- **Charge Code Reviewer (C-FOPAL)**
- **University Payables (Pre-Pay Audit)**
- **Banner**
- **Payment**

### Travel Plans Pre-Trip Approval (Optional)
- **Submitter**
- **Manager Approver**
- **Charge Code Reviewer (C-FOPAL)**