

World of Promotions Information

World of Promotions is an Advertising and Promotional Products punchout catalog. They offer a variety of customizable promotional products ranging from awards & recognition items to tote bags as well as writing instruments to magnets.

IMPORTANT: When ordering from World of Promotions, the desired artwork must be added to the requisition in the PDF format as an External Attachment. Upon receipt of the PO, a vendor representative will be in contact with you to finalize the details of the order.

Step	Task
1.	World of Promotions Punchout Pointers: Product search options: <ul style="list-style-type: none"> • Search Catalog • Shop by Catalog
2.	Once an item is selected, the quantity/price options will display.
3.	Pricing includes set up fee.
4.	Enter desired quantity Add to Cart.
5.	Proceed to Checkout to transfer cart into iBuy to complete the requisition processes where the desired artwork in PDF format can be added as an External Attachment.
6.	Shipping does not need to be added to the order. That fee is figured into the product cost.