

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

Sponsored Programs Administration, Post-Award
1901 South First Street, Suite A
South Research Park
Champaign, IL 61820

**University of Illinois FY17 Federal Compliance Audit
Corrective Action Plans**

Finding 2017-006 Errors in Sliding Fee Discount Application and Inadequate Documentation

Plan:

The University has implemented a continuous training series for patient intake staff and established secondary application reviews for sliding and nominal fee visits. The University continues to review and update existing procedures for areas of improvement, as necessary, and is working with a third party vendor to implement additional software to meet the specific needs of Mile Square Health Center.

Expected Implementation Date:

June 30, 2018

Contact:

Karen McCormack, Director, Grants & Contracts
University of Illinois at Chicago
809 S. Marshfield Ave., MC 551
Chicago, Illinois 60612
312-996-0624

Finding 2017-007 – Inadequate Procedures for Closing out Federal Projects

Plan:

The University continues to devote additional attention to close-out review and processing to improve the timeliness of project closeout. The University updated its close-out procedures and implemented additional procedures to monitor the timeliness of federal account close-outs.

Expected Implementation Date:

On-going

Contact:

Linda Gregory, Director, Sponsored Programs Administration Post-Award
University of Illinois at Urbana-Champaign
1901 S. First Street, Champaign, IL 61820
217-333-4881

Karen McCormack, Director, Grants & Contracts
University of Illinois at Chicago
809 S. Marshfield Ave., MC 551
Chicago, Illinois 60612
312-996-0624

Finding 2017-008 – Inadequate Procedures for Verifying Participant Eligibility

Plan:

The University is reviewing existing procedures to identify areas of improvement and revising procedures for verifying participant eligibility as needed.

Expected Implementation Date:

June 30, 2017

Contact:

Linda Gregory, Director, Sponsored Programs Administration Post-Award
University of Illinois at Urbana-Champaign
1901 S. First Street, Champaign, IL 61820
217-333-4881

Finding 2017-009 Failure to submit exit counseling notification to students

Plan:

The University has implemented the necessary corrective actions to annually update the exit counseling notification report and has notified the previously excluded students. The University has also notified the U.S. Department of Education.

Expected Implementation Date:

September 30, 2017

Contact:

Daniel Mann
Director of Student Financial Aid
Office of Student Financial Aid
620 E. John St. (M/C 303)
Champaign, IL 61820

Finding 2017-010 – SFA Community Service Requirement

Plan:

The University of Illinois at Chicago is working on increasing their contract provider list.

Expected Implementation Date:

December 31, 2018

Contact:

Kiely Fletcher, Director of Financial Aid and Scholarships.
Office of Student Financial Aid University of Illinois at Chicago,
1200 W. Harrison (M/C 334), Suite 1800
Chicago, IL 60607
312-996-5563

Finding 2017-011 – Errors in Reporting for National Student Loan Data Systems (NSLDS)

Plan:

The University of Illinois at Chicago is taking steps to ensure timely reporting including implementing an online withdrawal process and increased frequency of reporting. UIC continues to work with the third-party vendor and the National Student Loan Data Systems to ensure reporting in a timely manner.

Expected Implementation Date:

June 30, 2018

Contact:

Robert R. Dixon, J.D., Registrar
University of Illinois at Chicago
1200 W. Harrison (M/C 018)
Chicago, IL 60607
312-413-1878

Finding 2017-012 – Inadequate Return of Title IV Fund Calculation

Plan:

UIUC

The University will review existing procedures and provide periodic communications/reminders to staff who work with students regarding withdrawal from the University. The critical importance of accurately documenting the request and approved effective dates of such withdrawals will be emphasized.

UIC

Effective July 1, 2017 the University of Illinois at Chicago has implemented secondary formal review procedures for Return of Title IV Calculations.

Expected Implementation Date:

June 30, 2018

Contact:

Daniel Mann
Director of Student Financial Aid
Office of Student Financial Aid
620 E. John St. (M/C 303)
Champaign, IL 61820

Kiely Fletcher, Director of Financial Aid and Scholarships
Office of Student Financial Aid University of Illinois at Chicago
1200 W. Harrison (M/C 334), Suite 1800
Chicago, IL 60607
312-996-5563

Finding 2017-013 Inadequate documentation of approvals for payroll disbursements

Plan:

The University and UI-Health will review existing procedures, as necessary, to ensure timesheet approvals are documented for hospital staff working on sponsored awards.

Expected Implementation Date:

June 30, 2018

Contact:

Karen McCormack, Director, Grants & Contracts
University of Illinois at Chicago
809 S. Marshfield Ave., MC 551
Chicago, Illinois 60612
312-996-0624