

**University of Illinois at Springfield
Grants and Contracts Office
FY14-FY17 Facilities & Administrative (F&A) and
FY17 Fringe Benefit Rates**

FACILITIES AND ADMINISTRATIVE (F&A) RATES	On-Campus	Off-Campus
Instruction, Organized Research and Other Sponsored Activities	47.0%	20.6%

Base is Modified Total Direct Costs (MTDC) which excludes equipment costing \$5,000 or more, subcontract expenditures in excess of \$25,000, fellowships, scholarships, traineeships, rental/lease of capital items, and participant support costs.

FRINGE BENEFIT RATES							
Employee Group	Total Benefit Rate	Retirement ¹	Health, Life, Dental	Workers' Compensation	Termination	Medicare ^{2,3}	OASDI
Employees Covered by the State University Retirement System (SURS)	57.91%	12.53	42.19	0.15	1.59	1.45	
Non-student Employees NOT covered by SURS	7.80			0.15		1.45	6.20
Graduate Assistants	0.15			0.15			
Students Enrolled > Half Time ²	0.15			0.15			
Students Enrolled < Half Time ²	7.80			0.15		1.45	6.20

¹*For employees who have elected the self-managed plan the actual rate of 7.6% will be charged.*

²*IRS regulations require FICA (OASDI plus Medicare) withholding on assistantship salaries when a student is registered for fewer than six credit hours during the fall and spring semesters, and fewer than three hours in the summer, except if registering for this many credits would result in taking more credits than required for the degree.*

³*This chart includes a Medicare charge for employees hired after 4/1/86. There are no Medicare charges for employees hired before that date.*

Rate Application Guidelines

I FACILITIES AND ADMINISTRATIVE COST RATES

Facilities and Administrative (F&A) Cost Rates are established by calculation of the indirect costs of sponsored projects, followed by negotiation with the Federal Government. The current University of Illinois at Springfield Facilities and Administrative Rates negotiated with the Federal Government are effective July 1, 2013 through June 30, 2017.

There is one rate for Instruction, Organized Research, and Other Sponsored Activities, and separate rates for on-campus and off-campus.

Current sponsored projects will operate according to the provisions under which they were negotiated and awarded.

Modified Total Direct Cost (MTDC) is the basis for the federally negotiated rates.

MTDC *includes*:

- salaries and wages
- fringe benefits
- materials and supplies
- travel
- services
- The first \$25,000 of those subawards (subgrants or subcontracts) where a portion of the scope of work is subcontracted to a party external to the University (account codes 156000-156149) Note: A subaward for an amount greater than \$25,000 would be assessed F&A on the first \$25,000 only over the lifetime of the award.

MTDC *excludes*:

- Subaward expenditures in excess of \$25,000 in 156000-156149 as well as all expenditures coded 156150-156200.
- Fellowships, Scholarships, and Traineeships (allowable only on sponsored training agreements) coded 181XXX.
- Rentals and Leases. The cost of renting or leasing any property or equipment is to be budgeted in proposals and charged to account codes as follows:
143XXX--Equipment Rentals
157XXX and 158XXX--Operating Leases
169XXX--Capital Leases
- Equipment (including lease purchased and fabricated equipment) costing \$5,000 or more.
- Any other expenditure recorded in an expense account code 163XXX-199999.
- Participant Support Costs (Stipends, subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees) in connection with conferences or training projects.)

A Application of FY14-FY17 F&A Rates

F&A rates continue to be charged at the awarded rate throughout the life of the current funding segment. "Life" for the purpose of this discussion means each competitive segment of a project. A competitive segment is a period of years approved by the Federal funding agency at the time of the award, recognizing that the years subsequent to the first year are subject to satisfactory performance and availability of funds.

1. U. S. Government, Corporate and Commercial Sponsored Projects

The applicable rates to be used in proposals are shown on the F&A Rate Chart above. Using any other rates requires a waiver approved by the Provost. Additional information on waiving F&A can be found on the Grants, Contracts and Research Administration website under Variance of Indirect Cost <http://www.uis.edu/grants/proposals/variance-of-indirect-cost-request-for-waiver/>

2. State of Illinois Agencies and Municipality Sponsored Projects

The F&A rate for State of Illinois agencies will depend on the prime source of funds. Principal Investigators or units submitting proposals are responsible for determining the source of funding prior to submitting proposals to State of Illinois agencies or entities defined as Illinois municipalities or local governments.

- For projects supported entirely with State of Illinois funds (agencies of the State and Illinois Local Governmental units), the rate is 10% of Total Direct Costs (TDC) unless the sponsor specifies higher rates, in which case the higher rate will be used.
- For projects supported with combined state and federal funds, the rate is 20% of Total Direct Costs (TDC).
- For projects administered by Illinois state agencies or entities supported entirely by federal funds, the federally negotiated rate should be used.

NOTE: There is a significant inconsistency in the treatment of indirect costs among the various state agencies. If in doubt as to the proper F&A rate, please contact the Grants and Contracts Office for assistance.

3. Private (Non-Profit, Foundations, Charities) Sponsored Projects

The F&A paid by non-profits, foundations, or charities vary widely. If the non-profit does not specify a rate in their proposal solicitation or have a published policy, a rate of 10% Total Direct Costs (TDC) should be applied.

B Application of On-Campus & Off-Campus F&A Cost Rates

Application of the On-Campus or Off-Campus facilities and administrative cost rate is determined at the beginning of each Sponsored Agreement and must be equitably adjusted if the circumstances that determine the application change materially during the period of performance.

If a project involves work at on-campus and off-campus project sites, a single F&A rate should generally be applied consistent with where the majority of the work is to be performed. The criterion for use of the off-campus rate consists of the following:

- 1) Performance at the off-campus site must be on a continuous basis, normally a full

semester, summer term, or the period of performance of the sponsored agreement; intermittent performance is not sufficient.

- 2) The University personnel working or engaged on the project must be physically located at an off-campus site.
- 3) Costs incurred at the off-campus site may include administrative salaries when administrative support cannot otherwise be reasonably provided, related fringe benefits, supplies, utility costs, rent, local travel, and other similar costs that are treated as direct costs.
- 4) Travel to and from an off-campus site is considered an off-campus cost.

If a project is required by the sponsor to separate the components that are conducted on-campus and off-campus, separate fund codes must be established such that the on-campus rate is applied to the work on-campus, and the off-campus rate to the work which is conducted off-campus.

II TUITION REMISSION RATES

The UIS Campus has elected not to charge tuition remission on sponsored projects.

III FRINGE BENEFIT RATES

The fringe benefit rates are updated annually near the beginning of each fiscal year. Unlike facilities and administrative cost rates, changes in fringe benefit rates are assessed immediately when they become effective, even if the budgeted rates are different. Fringe benefit rate changes for FY17 will be effective July 2016 (BW15 and MN8 pay periods). These rates are finalized after federal audit and negotiations with any changes communicated at that time.

QUESTIONS

Questions related to rate applications in proposals should be directed to Donald Long, Interim Assistant Director of Research Administration at 217-206-7409, dlong7@uis.edu or ora@uis.edu.

Questions related to rate applications to project financial funds should be directed to Rebecca Jones, Assistant Director of Grants and Contracts Post-Award Administration at 217-206-7849, uisgcopostaward@uillinois.edu.