

University of Illinois at Urbana-Champaign  
 FY16-FY19 Final Facilities/Administrative (F&A), FY17 Tuition Remission Rates, and  
*PROVISIONAL* FY17 Fringe Benefit Rates

<b>FACILITIES AND ADMINSTRATIVE (F&amp;A) RATES</b>				
	<b>FY16</b> <i>(for reference)</i>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>
<b>On-Campus:</b>				
Instruction	45.4	45.8	45.8	45.8
Organized Research	58.6	58.6	58.6	58.6
Other Sponsored Activities	25.4	25.4	28.6	31.9
<b>Off-Campus:</b>				
Instruction and Organized Research	24.0	26.0	26.0	26.0
Other Sponsored Activities	18.7	18.7	21.1	23.6

*Base is Modified Total Direct Costs (MTDC) which excludes equipment costing \$5000 or more, subcontract expenditures in excess of \$25,000, graduate assistant tuition remission, fellowships, scholarships, traineeships, rental/lease of capital items, and participant support costs.*

<b>FY17 GRADUATE ASSISTANT TUITION REMISSION RATES</b>		
	<b>On-Campus</b>	<b>Off-Campus</b>
Instruction	64.0	64.0
Organized Research	64.0	64.0
Other Sponsored Activities	64.0	64.0

*Base for Tuition Remission is salaries of graduate assistants with waivers.*

FRINGE BENEFIT RATES							
Employee Group	Total Benefit Rate	Retirement <sup>1</sup>	Health, Life, Dental	Workers' Compensation <sup>2</sup>	Termination	Medicare	OASDI
Employees Covered By The State University Retirement Systems (SURS) Hired AFTER 4/1/86	44.45	12.53	28.65	0.14	1.68	1.45	
Employees Covered By The State University Retirement Systems (SURS) Hired BEFORE 4/1/86	43.00	12.53	28.65	0.14	1.68		
Non-student Employees NOT covered by SURS	7.79			0.14		1.45	6.20
Graduate Assistants	6.55		6.41	0.14			
Students Enrolled > Half Time <sup>3</sup>	0.14			0.14			
Students Enrolled < Half Time	7.79			0.14		1.45	6.20

<sup>1</sup> For employees who have elected the self-managed plan the actual rate of 7.6% will be charged.

<sup>2</sup> If you have federal contracts where employees will be performing duties outside the US you may be subject to required insurance coverage under the Defense Base Act. Please contact Post Award who coordinates any required coverage. Also refer to Federal Acquisition Regulation (FAR 48 CFR 28.309) for Defense Base Act insurance. The rate in effect until 12/1/2017 is 2.0%

<sup>3</sup> IRS regulations require FICA (OASDI plus Medicare) withholding on assistantship salaries when student is registered for fewer than six credit hours during Fall and Spring semesters, and fewer than three hours in the summer, except if registering for this many credits would result in taking more credits than required for the degree.

## Rate Application Guidelines

### I FACILITIES AND ADMINISTRATIVE COST RATES

Facilities and Administrative (F&A) Cost Rates are established by calculation of the indirect costs of sponsored projects, followed by negotiation with the Federal Government. The FY2016 University of Illinois at Urbana-Champaign Facilities and Administrative Rates negotiated with the Federal Government were provisional rates employed until final negotiations with the Federal Government could be completed. This document presents the University of Illinois at Urbana-Champaign (UIUC) finalized F&A rates for FY2016 through FY2017.

There are separate rates for Instruction, Organized Research, and Other Sponsored Activities, and for each of these, there are rates for on-campus and off-campus projects. Generally, a single rate is applied, based on predominance of activity, and is assessed for the life of the current funding segment. A

competitive segment is a period of years approved by the Federal funding agency at the time of the award, recognizing that the years subsequent to the first year are subject to satisfactory performance and availability of funds.

Additional information about how to determine the activity and location for your project, and additional impacts of funding source, can be found in the CAM policy of "Charging of Facilities and Administrative Costs to Sponsored Projects" and the OVCR Business Policies and Guidelines' FAQs.

- Campus Administrative Manual webpage:
  - <http://cam.illinois.edu/xi/xi-7.htm>
- Office of Vice Chancellor for Research – Business Policies & Guidelines:
  - <http://research.illinois.edu/business-policies-guidelines>

Modified Total Direct Cost (MTDC) is the basis for these federally negotiated rates.

**MTDC *includes:***

- salaries and wages
- fringe benefits
- materials and supplies
- travel
- services
- The first \$25,000 of those subawards (subgrants or subcontracts) where a portion of the scope of work is subcontracted to a party external to the University (account codes 156000-156149). Note: A subaward for an amount greater than \$25,000 would be assessed F&A on the first \$25,000 only over the lifetime of the award.

**MTDC *excludes:***

- Subaward expenditures in excess of \$25,000 in 156000-156149 as well as all expenditures coded 156150-156200.
- Graduate Assistant Tuition Remission coded 198140 and 198150
- Fellowships, Scholarships, and Traineeships (allowable only on sponsored training agreements) coded 181XXX.
- Rentals and Leases. The cost of renting or leasing any property or equipment is to be budgeted in proposals and charged to account codes as follows:
  - 143XXX--Equipment Rentals
  - 157XXX and 158XXX--Operating Leases
  - 169XXX--Capital Leases
- Equipment (including lease purchased and fabricated equipment) costing \$5,000 or more.
- Any other expenditure recorded in an expense account code 163XXX-199999.
- Participant Support Costs (Stipends, subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees) in connection with conferences or training projects.)

## **II FY17 TUITION REMISSION RATES**

The Tuition Remission Rate of 64% has been established by approval of the Federal Government. Graduate assistant tuition remission is a direct cost that is excluded from F&A assessment. The way this cost is represented on proposal budgets varies according to sponsor budget formats.

Where possible, tuition should be shown as an identified line item called "tuition remission", or otherwise included as an item under "other direct costs." In either case, F&A is not assessed on this amount, and tuition is not to be included in fringe benefits.

Where allowed by the Sponsor that provides full, negotiated F&A rates, tuition remission should always be included in proposal budgets unless it is known with certainty that the graduate assistant(s) who would be hired for the project would not be eligible for an assistantship tuition waiver.

When a sponsor provides reduced or no F&A, the sponsor's policies or the Request for Proposal should be reviewed to determine if tuition remission is unallowable. If tuition remission is not specifically disallowed, the initiator of the proposal may request tuition remission, but is not required to do so. When requested, it should be budgeted as described above. **Check the sponsor agency's guidelines to determine allowability.**

### **III FRINGE BENEFIT RATES**

The fringe benefit rates are updated annually and approved by the Federal government near the beginning of each fiscal year. Unlike facilities and administrative cost rates, changes in fringe benefit rates are assessed immediately when they become effective, even if the budgeted rates are different. Fringe benefit rate changes for FY17 will be effective July 2016 (BW15 and MN8 pay periods). These rates are finalized after federal audit and negotiations with any changes communicated at that time.

#### **QUESTIONS**

Questions related to rate applications in proposals should be directed to Brian Rogers, Assistant Director/OSP Proposal Division in the Office of Sponsored Programs at 300-9997, [bprogers@uillinois.edu](mailto:bprogers@uillinois.edu), or OSP, generally, at 333-2187, [osp@uillinois.edu](mailto:osp@uillinois.edu).

Questions related to rate applications to project financial funds should be directed to Linda Gregory, Interim Director, Grants and Contracts Post-Award Administration at 333-2186, [gcpostuiuc@uillinois.edu](mailto:gcpostuiuc@uillinois.edu).

Questions related to the calculation of F&A rates, fringe benefit rates, tuition remission rates, or costing issues should be directed to Shelly Benson, Director, Office of Government Costing at 333-4882, [slbenson@uillinois.edu](mailto:slbenson@uillinois.edu).