

Processing E-Quotes for Fisher Scientific

Fisher Scientific may offer an additional discount for certain orders. Usually these are custom orders, or they are for a large quantity or a large dollar amount. To obtain and retrieve a quote:

Step	Task
1.	Contact a Fisher Scientific representative directly by calling 800-766-7000.
2.	Inform the representative that you would like a quote for the University of Illinois Account # 383060-001. Provide your order details to the representative.
3.	Obtain a quote number from the representative.
4.	Log in to <i>iBuy</i> .
5.	Click the Fisher Scientific sticker under Lab Supplies Punchouts .
6.	Click the dropdown arrow next to My Account in the upper right-hand corner of the Fisher Scientific punchout.
7.	Select Quotes .
8.	All quotes from Fisher Scientific to the University of Illinois are displayed. Enter the quote number or scroll through to locate the quote.
9.	Open the quote.
10.	Type in a quantity for each line item for the order.
11.	Click Add Items to Shopping Cart .
12.	Your shopping cart will be updated with the appropriate quantity, estimated delivery date, and shipping cost if applicable. Click Return Cart to Purchasing Application .
13.	Click Submit .
14.	Finalize and complete the order in <i>iBuy</i> .