

Creating and Editing Bookmarks

Creating a Bookmark

Keep track of screens you use frequently in iBuy by storing them as a bookmark, similar to creating favorites on your internet browser. Bookmarks are stored within iBuy, so they are available if you use a different browser or computer.

Step	Task
1.	Navigate to the screen you want to bookmark.
2.	Click the Bookmarks (heart) icon.
3.	Click Bookmark this page .

Editing a Bookmark

Once a bookmark has been created, you may personalize the title.

Step	Task
1.	Click the My Bookmarks (heart) icon.
2.	Click Edit .
3.	Click the corresponding Rename (pencil) icon.
4.	Edit the bookmark title.
5.	Click the Save (checkmark) icon.
6.	Click Done .