

Rental Agreement between University of Illinois and Herriott's

To complete rental agreement, departments must enter information provided by Herriott's work order after department contacts Herriott's to make rental reservation.

Start Date

End Date

Ref #

Surface

W/O

Dig #

TO

SITE

Phone

Fax

Comments

Event Date

Qty	Item Description	Days	Minimum Charge	Per Day	Total
—	—	—	—	—	—
—	—	—	—	—	—
—	—	—	—	—	—

CANCELLATION: University departments may cancel, with written notification, any tent rentals and/or associated items up to 14 days prior to event without incurring a cancellation fee. Within 14 days to 72 hours prior to event, departments will incur a 50% cancellation fee from the total cost of rented item(s). Within 72 hours prior to event, University departments will forfeit 100% of the entire rental cost.

Subtotal

TOTAL

The terms and conditions of Master Contract CN-00041315 are incorporated herein and shall exclusively control the performance of this transaction.

Payment Terms: Net 30 days

PRINT FORM