



FY22 Month-End Closing Schedule

***Change to December period 06 closing date and report availability due to the holiday break being extended.

Period/ Month	*Closing Date for Period	Reports Available in My-UI-Financials, EDDIE, and Mobius View
01/July	August 6, 2021	August 10, 2021
02/ August	September 3, 2021	September 8, 2021
03/ September	October 5, 2021	October 7, 2021
04/ October	November 3, 2021	November 5, 2021
05/ November	December 3, 2021	December 7, 2021
06/ December	***January 10, 2022	January 12, 2022
07/ January	February 3, 2022	February 7, 2022
08/ February	March 3, 2022	March 7, 2022
09/ March	April 5, 2022	April 7, 2022
10/ April	May 4, 2022	May 6, 2022
11/ May	June 3, 2022	June 7, 2022

***On the month-end closing day, journal voucher feeders are processed at noon and 4 p.m. Banner transactions must be submitted and approved before 5:00 p.m. to be posted in that period. Users are strongly encouraged to post transactions earlier to allow time for corrections and approvals.**

Refer to the [Fiscal-Year-End Closing and Opening Procedures](#) document on June fiscal year-end closing details.