

Rule Codes

Expense and Revenue Reclassifications

- **Rule code 100:** Journal vouchers involving local funds (e.g., ICR, gift, self-supporting).
 - Can only be used in combination with a 100 or 170 Rule code.
 - CANNOT be used with state funds.
- **Rule code 125:** Journal vouchers involving local funds (e.g., ICR, gift, self-supporting).
 - Allows multiple debits and multiple credits within the same journal voucher, which could be useful when reclassifying multiple transactions.
 - Can only be used in combination with a 125 or 175 Rule code.
 - CANNOT be used with state, grant, or federal agricultural funds.

1 of 9

Expense and Revenue Reclassifications (Cont.)

- **Rule code 170:** Journal vouchers involving state funds (e.g., the 1000YY fund).
 - Can only be used in combination with a 100 or 170 Rule code.
 - CANNOT be used with local funds (e.g., ICR, gift, self-supporting).
- **Rule code 175:** Journal vouchers involving state funds (e.g., the 1000YY fund).
 - Allows multiple debits and multiple credits within the same journal voucher.
 - Can only be used in combination with a 125 or 175 Rule code.
 - CANNOT be used with local, grant, or federal agricultural funds.

2 of 9

Internal Sales

- **Rule code 100:** Journal vouchers involving local funds (e.g., ICR, gift, self-supporting).
 - Can only be used in combination with a 100 or 170 Rule code.
 - CANNOT be used with state funds.

- **Rule code 125:** Journal vouchers involving local funds (e.g., ICR, gift, self-supporting).
 - Allows multiple debits and multiple credits within the same journal voucher, which could be useful when reclassifying multiple transactions.
 - Can only be used in combination with a 125 or 175 Rule code.
 - CANNOT be used with state, grant, or federal agricultural funds.

3 of 9

Internal Sales (Cont.)

- **Rule code 170:** Journal vouchers involving state funds (e.g., the 1000YY fund).
 - Can only be used in combination with a 100 or 170 Rule code.
 - CANNOT be used with local funds (e.g., ICR, gift, self-supporting).
- **Rule code 175:** Journal vouchers involving state funds (e.g., the 1000YY fund).
 - Allows multiple debits and multiple credits within the same journal voucher.
 - Can only be used in combination with a 125 or 175 Rule code.
 - CANNOT be used with local, grant, or federal agricultural funds.

4 of 9

Fund Transfers

- **Rule code 104:** Used on journal vouchers processing fund transfers between certain types of local funds (e.g., fund transfers from one gift fund to another or from one self-supporting fund to another) using transfer account codes in the 417001 - 417006 account code range.
 - CANNOT be used in combination with any other Rule code.

5 of 9

Budget Revisions on Self-Supporting Funds

- **Rule code 260:** Used on journal vouchers that are creating or editing a *temporary* budget revision on a self-supporting fund.
 - CANNOT be used in combination with any other Rule code.
- **Rule code 261:** Used on journal vouchers that are creating or editing a *permanent* budget revision on a self-supporting fund.
 - CANNOT be used in combination with any other Rule code.

6 of 9

General Encumbrances

- **Rule code 501:** Used on a journal voucher that is creating a general encumbrance on an expense account code.
 - Can only be used on Banner page **FGAENCB**.
 - CANNOT be used with revenue account codes.
- **Rule code 502:** Used on journal vouchers that are making an adjustment to a previously created general encumbrance on an expense account code.
 - Can only be used on Banner page **FGAJVCD**.

7 of 9

General Encumbrances (Cont.)

- **Rule code 503:** Used when *completely* liquidating and closing a previously created general encumbrance on an expense account code.
 - The original C-FOAPAL used on the original general encumbrance **MUST** be used when using this Rule code.
- **Rule code 504:** Used when *partially* liquidating a previously created general encumbrance on an expense account code.
 - The original C-FOAPAL used on the original general encumbrance does **NOT** have to be used when using this Rule code since Banner overrides the C-FOAPAL that was entered on the journal voucher.

8 of 9

General Encumbrances (Cont.)

- **Rule code 505:** Used when *completely* liquidating and closing a previously created general encumbrance on an expense account code.
 - The original C-FOAPAL used on the original general encumbrance does **NOT** have to be used when using this Rule code.

9 of 9