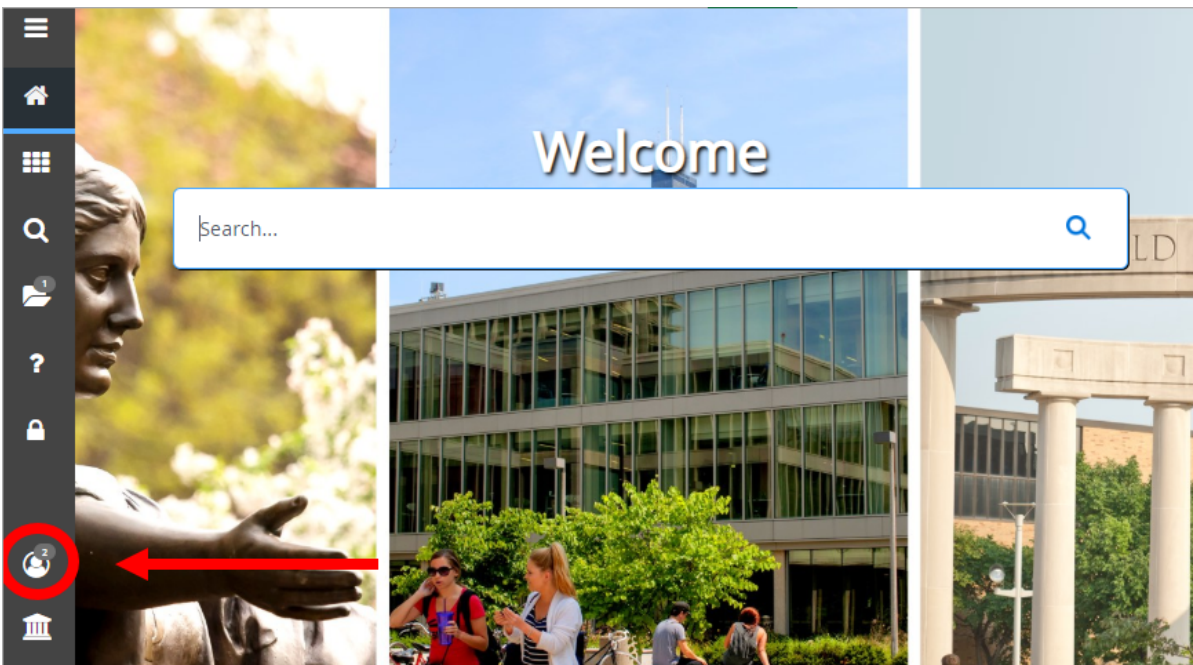# Banner Message Page - GUAMESG

This Banner page is used to view messages generated from the Banner system. Various Banner approval queues generate error messages that are sent to submitting users when journal vouchers are rejected from the queues.

Banner 9 was upgraded Thursday March 7th, 2019 and the upgrade restored GUAMESG notifications to the Banner home page. On the left hand side of the screen under the Sign-out button there will be an icon that displays how many Banner Messages you have waiting for you. This took the place of the Banner 8 "Check Messages" link that was on the right side of the Banner 8 home page.

Viewing Banner Page GUAMESG

- Fields included on this Banner page are as follows:
  - Recipient - Your user ID
  - Sender - The person sending the message or monitoring the approval queue
  - Date/Time - When the message was sent and when document was denied
  - Message - Standard Banner message and additional text added by Sender
  - Item - The Document in question leading to the message
  - Status - Either "Complete, Pending, or Hold" depending on the Banner status of the document

If you have Banner Message questions or approval queue questions visit our UAFR Who to Ask.